

MOST URGENT/TIME LIMIT

No. Vig 6/725/2008.

Office of the Chief Engineer,
PWD (Design & Administration),
Thiruvananthapuram,
Dated: 03rd January 2013.

CIRCULAR

Sub : PWD - Vigilance – Submission of returns of “Immovable and /or movable properties”
for 2012 – Directions – Reg:

Ref : 1. GO (P) No. 39/2010/P & ARD dt: TVPM 14/12/2010 (SRO No.46/2011).
2. This office Circular No. Vig 6/725/08 dt: 04/01/2012 & 16/02/2012.

Immediate personal attention is invited to the Government Order cited 1st and this office circular referred 2nd. All the Superintending Engineers and Executive Engineers of this department are requested to ensure that the “Immovable and /or movable properties Returns” for 2012 in the prescribed form **in writing** as per the G.O/SRO cited. 1st from all the employees except ‘ Part – Time Contingent Service under their control are received not later than January 15, 2013. The Returns of all Gazetted Officials under the circle offices/ Divisions should be collected and submitted to the under signed so as to reach on or before 31st January 2013. The compliance report together with the details of officers who have not submitted the ‘ Returns’ pertaining to Circle/ Divisions may be submitted to the undersigned on or before 5th of February 2013.

There is also a standing instruction as per this office Circulars to submit confidential reports of all Gazetted officers to this office on or before 31st January of every succeeding year without fail. Hence all the officers concerned are specifically instructed to submit the confidential reports on or before 15/01/2013 without fail. A Proforma is also published in the Website of Chief Engineer (Design & Administration).


K.SUNDARAN
Chief Engineer

PWD (Design & Administration)

To

The Executive Engineer,

PWD IT Cell, Thiruvananthapuram. He is requested to publish the circular in the official website of PWD.

Acc: Government notification and its accompaniments.

Copy to Chief Engineer, PWD (Roads & Bridges)/National Highways/Buildings/Design, KSTP for information and compliance. The instructions may be communicated to subordinate officers also urgently.

Copy to Deputy Chief Engineer, PWD NH/Buildings/ Roads & Bridges/Administration/ Superintending Engineer, PWD Electrical/ Executive Engineer PWD Electronics/ Administrative Officer/ Administrative Assistant (General), Ministerial and Roads & Bridges / Account Officer P.F/Spare.



GOVERNMENT OF KERALA

Personnel and Administrative Reforms (Advice-C) Department

NOTIFICATION

G. O. (P) No. 39/2010/P&ARD.

Dated, Thiruvananthapuram, 14th December 2010.

S. R. O. No. 46/2011.—In exercise of the powers conferred by sub-section (1) of section 2 of the Kerala Public Services Act, 1968 (19 of 1968), read with section 3 thereof, the Government of Kerala hereby make the following rules further to amend the Kerala Government Servants Conduct Rules, 1960, namely:—

RULES

1. *Short title and commencement.*—(1) These rules may be called the Kerala Government Servants' Conduct (Amendment) Rules, 2010.

(2) They shall come into force at once.

2. *Amendment of the Rules.*—In the Kerala Government Servants' Conduct Rules, 1960:—

(a) in rule 37,—

(i) for the words 'Last Grade' the words 'Part-Time Contingent Service' shall be substituted;

(ii) after the word 'immovable' and before the word 'properties' the words and symbol "and/or movable" shall be inserted.

(iii) the following provisos shall be added at the end namely:—

"Provided that the movable property worth ` 25,000 or less or as fixed by the Government from time to time need not be included in the Statement :

Provided further that once 'On-line' filing of Statements as per rule 37 or rule 39, as the case may be, is implemented in a Department, filing of the Statements in paper shall be discontinued in that Department."

(b) in rule 39,—

(i) after the word 'immovable', occurring at two places, the symbol and word '/movable' shall be inserted;

(ii) between the word 'the' and the word 'statement', the word 'full' shall be inserted;

(iii) for the words 'certificate to that effect' the words and letters 'statement in the form in part I of Appendix A' shall be inserted;

(c) for Appendix A, the following Appendix shall be substituted, namely:—

“APPENDIX A

Statement of Immovable/Movable properties, shares in companies and other investment held by the below mentioned employee, employee’s spouse, relatives of friends (benami) for the year..... (Vide rule 37 or rule 39 of the Kerala Government Servants’ Conduct Rules, 1960)

PART I

I. Property Return Filing Authority :

II. Details of Employee

- (1) Permanent Employee Number (PEN) :
- (2) Name and initial (s) (In Block letters) :
- (3) Expansion of initial(s) :
- (4) Permanent Residential Address :
- (5) Designation :

- (6) Date of Birth :
- (7) Date of Entry in Government Service :
- (8) Appointing Authority :
- (9) Present Office :

III. Details of Property

- (1) Whether Immovable/Movable property acquired or disposed of during previous years ? :
- (2) If Yes, Whether details were furnished in time ? :
- (3) If the details are not furnished in time the reason for the same :
- (4) Whether Immovable/Movable property acquired or disposed of during year under report ? :

(If Yes, Please furnish details in prescribed format in Part II and/or Part III.)

Certified that details given above are true to the best of my knowledge and belief. I am aware that furnishing false information, particularly in respect of items III (1, 2, 3, 4) above will be liable to disciplinary action against me.

Station :
Date :

Signature :
Designation :

PART
IMMOVABLE

Permanent Employee Number (PEN):

Name of Employee :

Serial No.	Nature of the land (Wet/Dry/Garden)	Value of Land in	Whether with building (Yes/No)	Value of building in `	New building(s) put up during the year (including extension / renovation etc.)on properties owned during previous year	Value of such building(s) in `	Survey and Sub Division Number	Extent in Acre/cents	State	District	Taluk
1	2	3	4	5	6	7	8	9	10	11	12

I hereby declare that I am not possessed of or interested in any landed

I am aware that furnishing false information will be liable to disciplinary

Station :

Date :

Note:—(1) A line may be used for each transaction.

(2) The properties already acquired before the year in question by a second line underneath and result shown in a third line.

II

PROPERTIES

Return for the Year :

Pakuthi/Village	When acquired (date)	How acquired? purchase/gift/succession/patta or others (Furnish details)	By whom acquired	With what means ? (Mode of payment/receipt) cash/cheque/draft or others (Furnish details)	From whom acquired	To whom disposed	Nature of interest (Part/Full)	Share of interest	In whose name registered	Price paid/received	Remarks
13	14	15	16	17	18	19	20	21	22	23	24

property other than what is stated above either in my name or benami.
action against me.

Signature :

Designation :

may be shown first (in red ink preferably) in one line and new acquisition or disposals The third line will be first line in the return for the following year.

Kerala Government Servants' Conduct Rules, 1960. Provision is also to be made to file details on movable properties and for filing NIL Return.
This notification is intended to achieve the above object.