

No. O&M1-20114/2010.

Office of the Chief Engineer,
PWD Design & Administration,
Thiruvananthapuram.
Dated: 16.04.2013.

CIRCULAR

Sub: Public Works Department - usage of electricity in the offices - Awareness Program - reg.

Ref:

We are facing acute shortage of electricity and often we have experienced the difficulty to work at the time of power cut. We all are very much aware of the present situation. But it is noticed that the electrical fittings like fans, lights, computers, Air Conditioners, etc are not switched off when not in use ^{or} not required. It shall be a practice of the staff to put ^{off} fan / light / computer / Air Conditioner when he / she leave the seat or office. Also notice to this effect shall be exhibited in offices ^{in an attractive way}. Hence all the heads of offices are requested to give direction to all the staff of the office to be more careful in usage of electrical fittings or equipments. The present electricity bills shall be noted and the reduction in bills if any due to the action taken in this regard may be reported to this office. Proposals for providing solar cells for powering the electrical equipments may be taken up in consultation with the electrical wing of PWD.

IT Cell

19/4/13
Chief Engineer
(PWD, Design & Administration)

To

Website
All Chief Engineers & Superintending Engineers
All Heads of Offices.