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**INSTITUTE OF MANAGEMENT IN GOVERNMENT**  
**(An Autonomous Body Constituted by the Government of Kerala)**  
**Vikas Bhavan P.O.Thiruvananthapuram - 695 033.**

**Dr. S.Sajeev**  
**Associate Professor**

No. 8744/A4?2013/IMG

18<sup>th</sup> December 2015

*P.K. Sathesaran,*  
*Chief Engineer, Roads & Bridges*  
*and Administration,*  
*Public Works Department, Tvm*

Sir

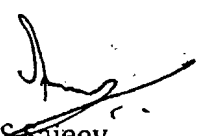
Sub: e-Governance awards 2014-15 – request for entries for awards – reg:

The Government of Kerala, as part of recognizing excellence in e-Governance, constitutes awards for conception and implementation of various e-Governance projects and e-services. The entries for awards for the year 2014 & 15 are now invited.

The Brochure containing the details of the awards and guidelines for submitting the entries is attached for ready reference.

Please send to your proposal to the undersigned so as to reach his office on or before 15<sup>th</sup> January 2015.

Yours faithfully,

  
Dr S. Sajeev  
Member Convener  
e-Governance awards

# Kerala State e-Governance Awards 2014 & 2015

Entry from for best e-Governance project [ ] / e-Governance leader [ ]

(Tick whichever is applicable)

To  
The Nodal Officer, e-Governance Award,  
Institute of Management in Government  
Vikas Bhavan P.O., Thiruvananthapuram - 695033



Name the Government

Department / Organization

Category applied for

(Refer last page of brochure)

Name of the Contact Person

Designation

Address

Phone (office)

Mobile

Fax

E-mail

Website

List of enclosures

i.

ii.

iii.

iv.

v.

vi.

vii.

## CERTIFICATION

Certified that the information given in the application / enclosures are correct and.....  
.....(Name of Department / Organization) has no  
objection in sharing it with the Government.

Name:

Date:

Place:

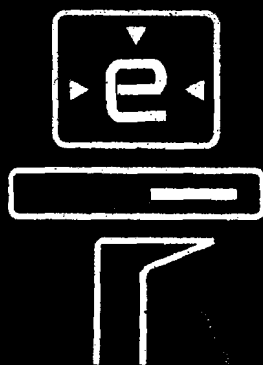
Signature:

Entries can also be emailed to [facultyimgssdr@gmail.com](mailto:facultyimgssdr@gmail.com)

IT



Govt. of Kerala



# RECOGNISING EXCELLENCE IN e-GOVERNANCE

Kerala State e-Governance Awards 2014 & 2015

Managed by  
Institute of Management in Government  
Thiruvananthapuram

## KERALA STATE e-GOVERNANCE AWARDS 2014 & 2015

Participation form for best e-Governed Departments/ Organizations\*\*

Selection Criteria



Govt. of Kerala

**GOAL : ASSESSING e-GOVERNED DEPARTMENTS/ORGANIZATIONS\*\***

I. e-Governance Leader	II. e-Citizen Service Delivery	III. IT Governance
IV. e-Learning	V. Local Language Content development	VI. Best Website
VII. Best Akshaya Centre	VIII. Social media & e-Governance	X. Best e-Governed District

**Entries must be submitted electronically [via email with attachments], along with the duly filled entry form and enclosures to cover the areas listed below:**

- Short description of the project on which you are nominating the Dept. [maximum 500 words].
- Brief description of the key persons who are involved in this [maximum 500 words].
- Achievement/outcome of the project [about 700 words].
- Details of the challenges that you faced while implementing the project & how did you overcome them [about 500 words].
- Please furnish any other project related / useful information that you have not been able to provide in the other answers [about 500 words].
- Supporting documents, software statistics reports and experience of users.

Application forms as available at [www.keralaitmission.org](http://www.keralaitmission.org) & [www.img.kerala.gov.in](http://www.img.kerala.gov.in)

\*\*Public sector undertakings, Societies, Co-operative societies, Statutory bodies, Universities etc.

\*For the category "Best Akshaya Centre", please furnish the responses to the questionnaire on utilization criteria that can be found with the entry form or at [www.img.kerala.gov.in](http://www.img.kerala.gov.in)

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Govt. of Kerala

## **KERALA STATE e-GOVERNANCE AWARDS 2014 & 2015**

### **CRITERIA AND GUIDELINES**

Organizations [Public sector undertakings, Societies, Co-operative Societies, Statutory Bodies, Universities etc.]

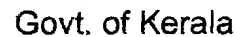
- i. The project should have been completed in all respects as per original implementation plan.
- ii. The project should have been implemented based on the guidelines issued by Government from time to time.
- iii. The project should have imparted a tangible benefit for the citizens or for the employees in terms of better efficiency, transparency and effectiveness.
- iv. Level of internal working efficiency of the project.
- v. Cost-benefit working efficiency of the project.
- vi. Outstanding results with respect to innovation [process technology], best practices and deployed to deliver the strategy.
- vii. Projects that are implemented by developing a focused strategy to implement a specific target covered in the IT policy. Policies, plans & objectives should be developed and deployed to deliver the strategy.
- viii. Projects built on technology architecture that address the comprehensiveness, stability & security aspects by adhering to the standards and takes care of the present and future growth needs of the project.
- ix. Projects which manage, develop and realize the full potential of their existing employees at an individual level, team-based level and at organizational level.
- x. e-Governance projects which address the existing process to bring the desired transformation. Process shall be re-engineered in order to fully satisfy and generate increasing value for all its stakeholders.
- xi. Projects once selected for any of the awards before will not be considered again.

### **e-GOVERNANCE LEADERS**

The individual who had made comprehensive contribution in e-Governance/ e-delivery of service.

### **LAST DATE FOR SUBMISSION OF ENTRIES: 15<sup>th</sup> January 2015**

Entries shortlisted by the Jury will be invited for a discussion where they may be asked to make a brief presentation to the Jury. Where deemed necessary, the Jury may depute some of its members for site visits to further assess the submitted projects. Based on the Jury's recommendations, the Government of Kerala will announce the winner of the 2014 & 2015 awards.



Enhancing quality of services to common citizens is one of the key motives of the Government of Kerala. The Government has taken several initiatives to make this possible and e-delivery of services is one such major initiative. This aims to transform India's most literate state into India's most e-literate and e-governed state. In 2008, the Kerala Government instituted a programme to encourage undertakings and departments, cooperative societies, academic institutions and statutory bodies based in Kerala to create and deploy the tools that would make their operations more meaningful and user-friendly. This took the form of the Kerala State e-Governance awards that recognize and honour the best e-governance projects and solutions in the State.