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GOVERNMENT OF KERALA

No.2715/E3/2016/PWD
Public Works (E) Department
Thiruvananthapuram
Dated : 01.06.2016

CIRCULAR

*Sub: PWD- Advance Possession of building taken on rent –
instructions issued.*

The Government Rent Committee while examining the proposals came before its consideration found that the excess area in excess of the admissible area is enormous in most of the cases in which advance possession of buildings is taken. Actual carpet area of the buildings in most cases comes to 6-7 times of the admissible carpet area. Though rent of the building is limited to PWD rate, rent for the excess area occupied comes to huge amount in each case and this in turn causes huge loss to Government exchequer.

In the circumstances, Government are pleased to issue following instructions:-

- a) Administrative Departments are directed to take advance possession of the building only when the rent is within PWD rate and the carpet area of the building is within admissible limits;
- b) if in case there is excess area it should also be within the admissible limits;
- c) if the building proposed to be occupied has excess area in excess to admissible limits prior permission of Government should be obtained before taking advance possession of that building;
- d) All Administrative Departments shall strictly obtain concurrence of Public Works Department in all cases where there is inadmissible excess area before taking advance possession.

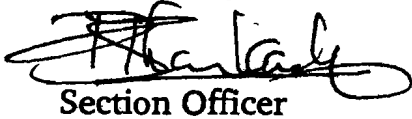
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3. All Secretaries to Government and Head of the Departments shall ensure strict compliance of the instructions mentioned above and norms fixed as per G.O.(Ms)No.16/95/PW&T dated 09.03.1995 while sanctioning Advance Possession of Private Buildings taken on rent for accommodating Government Offices.

A P M MOHAMMED HANISH
Secretary to Government

Forwarded/By Order


Section Officer

To

All Departments and Sections of the Secretariat
All Heads of Departments
The Chief Engineer, PWD, Buildings, Thiruvananthapuram
All Executive Engineers, PWD, Buildings Division (Through the
Chief Engineer , PWD, Buildings)
The Principal Accountant General, (Audit) Kerala,
Thiruvananthapuram
The Accountant General, (A&E), Kerala
The Information Officer [Web & New Media]
The Information Officer [Press Release]
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