

Kerala State IT Mission
Department of Information Technology
Government of Kerala
Thiruvananthapuram

Dated: 22/05/2017

## PROCEEDINGS OF THE DIRECTOR, Kerala State IT Mission

#### THIRUVANANTHAPURAM

Present: Shri. Seeram Sambasiva RAO IAS

**Sub:** Empanelment of Certifying Authority – Issuance of Digital Signature Certificate for Govt of Kerala Officials – Proceedings regd.

## DDFS/Admin/517/2014-KSITM/

Read: 1. E-tender -id 2016\_KSITM\_80919\_1

2. Letter of Intent: DDFS/Admin/517/2014-KSITM/1717 dated 17-10-2016

3. Agreement with M/s Sify Technologies Ltd.

4. Agreement with M/s eMudhra Consumer Services Ltd.

5. Agreement with M/s (n) Code Solutions.

As per the references cited above, KSITM had published an online tender for empanelment of Certifying Authorities towards issuance of Digital Signature Certificates and issues Letter of Intents. The Following three Certifying Authorities (CAs) have fulfilled the tender terms and conditions and entered into Agreement vide reference 3, 4 and 5:

Sify Technologies Limited

eMudhra Consumer Services Ltd

(n)Code Solutions

### ORDER

In view of the above, the following Certifying Authorities are empanelled for issuance of Digital Signature Certificate for a period from 22/05/2017 to 21/11/2018:

- a) Sify Technologies Limited
- b) eMudhra Consumer Services Ltd
- c) (n)Code Solutions

Empanelment of above Certifying Authorities are finalized on below tabulated rates:

Sl.no	Particulars	Validity(in years)	Qty	Total Price inclusive of all taxes
1	e-Token (Hardware) without certificate		1	250
2	Class 2 DSC (Signing) Certificate	2	1	160
3	Class 2 DSC (Signing & Encryption) Certificate	2	1	200
4	Class 3 DSC (Signing) Certificate	2	1	560
5	Class 3 DSC (Signing & Encryption) Certificate	2	1	700
6	Renewal of Class 2 DSC (Signing) Certificate	2	1	160
7	Renewal of Class 2 DSC (Signing & Encryption) Certificate	2	1	200
8	Renewal of Class 3 DSC (Signing) Certificate	2	1	560
9	Renewal of Class 3 DSC (Signing & Encryption) Certificate	2	1	700

The agencies would execute the work/process the applications within the defined time limit and submit monthly MIS report to KSITM.

Sarbatue J.

Director, KSITM

## SEERAM SAMBASIVA RAO IAS

1. Sify Technologies Limited

Kerala State Hidel Plak", 4 Rajiv Gandhi Salai, Taramani, Chennai – 600113

Department of English Consumer Services Ltd

3rd Floor, Sai Arcade, No. 56 Marathahalli Outer Ring Road, Devarabeesanahalli, Bangalore-560103, Karnataka

3.(n)Code Solutions

(A division of Gujarat Narmada Valley Fertilisers & Chemicals Limited),301,GNFC Tower,Bodak Dev, Ahmedabad-380 054, Gujarat

## Copy to:

- 1. The Finance Officer, KSITM -for information
- 2. The Administrative Officer, KSITM -- for information
- 3. The Head Technology, KSITM for information
- 4. All Project Heads, KSITM for information
  - 5. Stock File.



## **Authorisation Letter**

To
The Director,
Kerala State IT Mission
Thiruvananthapuram

Sub: Payments and Documents Collection Authorisation

Dear Sir

In relation to the Tender reference no: DDFS/Admin/517/2014-KSITM and Tender ID: 2016\_KSITM\_80919\_1, we authorise the following Local Registered Authorities to collect Documents and Payments from KSITM on behalf of SIFY Technologies Ltd.

## SCS CORPORATE SERVICES

TC11/1471, #2, PUTHEN VEEDU BUILDINGS, NANTHANCODE PO,

TRIVANDRUM -695003

Ph: 9946552979, 9847750768

Contact Person: Mr Vimon John

E -mail: scsker@gmail.com

Payments in favour of M/S SCS CORPORATE SOLUTIONS INDIA PRIVATE LIMITED

## R3 eConsulting Private Limited

C 510-44(1), Ground Floor,

Kunnath Lane, SN Junction, Palarivattom, Ernakulum - 682025

09159044269 / 0484 2347447 / 9142096033

Contact Person : LIYA ANTONY

E-mail keraladsc@gmail.com

Payments in favour of r3 econsulting private limited, payable at Chennai

www.sifycorp.com



REGD. OFFICE 2<sup>rd</sup> Floor, Tidel Park, No. 4, Rajiv Gandhi Salai, Taramani, Chennai 600 113 India T +91 44 22540770 / 22540777 F +91 44 22540771

CIN: U72200TN1995PLC050809





C Net Computers

G14, Ground Floor

Capital Tower

Patturaikkal

Contact : James C Sebastian

Mobile: 8893888818, 0487 2971818

Payments in favour of C NET COMPUTERS

We hope this is in line with your requirements. Feel free to call us in case of any clarifications

Yours Sincerely

Shyam Kumar

Business Development Manager, South - Safe Scrypt

Sify Technologies Limited.



## DISTRICT WISE LIST OF COLLECTION POINTS IN KERALA

## **Validation Centre / Centre**

SIFY TECHNOLOGIES LIMITED
INFOPARK (GROUND FLOOR)
THAPASYA BUILDING, KUSUMAGIRI, KAKKANAD, KOCHI 682030
PH: 9946552979, 9847750768

## **THIRUVANANTHAPURAM**

## SCS CORPORATE SERVICES

TC11/1471, #2, PUTHEN VEEDU BUILDINGS, NANTHANCODE PO, TRIVANDRUM -695003

Ph: 9946552979, 9847750768

E -mail: scsker@gmail.com

## **R3 eConsulting Private Limited**

E Georgie Simon

TC 11/925 Nalanda Junction, Nanthacode, Kowadiar, Trivandrum - 695003 9895877339

krishnaprasadcs@gmail.com

## Mr.Sundarmoorthy

TC 37 / 481 , WEST STREET , NEAR UDUPI HOTEL FORST POST TRIVANDRUM 695023

PHONE: 0471-4019252 CELL: 9746654894, 8129194469 MAIL:

safesolutionss@outlook.com



Sify Technologies Limited

CIN: U72200TN1995PLC050809

www.sifycorp.com



## **KOLLAM**

SCS CORPORATE SERVICES
SHAWN DALE TRA 37 MUNDAKKAL
KOLLAM – 691001
9946552979/9847750768

## **ALAPPUZHA**

SCS CORPORATE SERVICES,
INFOTAX ENTERPRISES
OPP: GOVT GUEST HOUSE, KALAPPURA, ALAPPUZHA-688007
9946552979/9847750768

# **PATHANAMTHITTA**

SCS CORPORATE SERVICES
ABEN ARCADE PATHANAMTHITTA 689645
Ph: 9946552979/9847750768





## **KOTTAYAM**

## R3 e Consulting Private Limited

Saju C Kuruvilla
IV/694K, MUPPATHIYIL BUILDING, Muttambalam P O,
Kanjikuzhy 686 004
Kottayam
0481-2573099 / 94473 16531
sajukuruvillaca@yahoo.co.in; sajuandjose@yahoo.com

## Rajkumar Eruppackal & co

Eruppackal
Temple road
Kottayam 686001
Ph: 9946552979/9847750768

## <u>IDUKKI</u>

## **SCS CORPORATE SERVICES**

THODUPUZHA IDUKKI DIST MAHIMA TOWER TEMPLE, BYPASS ROAD THODUPUZHA -685584 9946552979/9847750768





## **ERNAKULAM**

## **R3 eConsulting Private Limited**

LIYA ANTONY
C 510-44(1), Ground Floor,
Kunnath Lane, SN Junction, Palarivattom, Ernakulam - 682025
09159044269 / 0484 2347447 / 9142096033
keraladsc@gmail.com

## SCS CORPORATE SERVICES

SANTO COMPLEX, R S ROAD, ALUVA-683101 EDATHIL BUILDING, THOPPUMPADY, KOCHI -682005 Ph. 9946552979/9847750768

## JAINTH P P

CerteNet Technologies Pvt Ltd
SN JUNCTION, PALARIVATTOM
PH: +91 7356250247 Ph: +91 9742188449

Mail ID: jainth.p@certenet.in

## PRABIN AND MIDHUNKUMAR ASSOCIATES

Door No. LXIV/1769, Veekshanam Road,

Ernakulam, Kochi-18

Contact us: +91 7356250247

## **SHERIMON THOMAS**

ROOM NO 57, MUNICIPAL SATHRAM COMPLEX

PO JUNCTION MUVATTUPUZHA

PH +91 7356250247





## **THRISSUR**

## **JAMES C SEBASTIAN**

CNET COMPUTERS
S N PAR
POOTHOLE P O
THRISSUR
680004

PH: 8893888818 / 0487 2971818

cnet1998@gmail.com cnet1998@yahoo.com

## R3 eConsulting Private Limited

Tony Chacko
Door No. 12/146/21, lind Floor Masjid Road Kokkalai, Thrissur - 680 021 9846101034, 0487-2422448, 93871 01062 tony2422448@yahoo.in; tony422448@gmail.com

## SCS CORPORATE SERVICE

803 MAYA HEIGHTS
PATTURAKKAL 22
THRISSUR
Ph: 9946552979/9847750768

## CS T P SIVADAS, FCS

COMPANY SECRETARY IN PRACTICE
683, IIND FLOOR, CITY CENTRE SHOPPING COMPLEX,
BYJU ROAD, KUNNAMKULAM,
THRISSUR, KERALA, INDIA - 680503
Ph: +91 7356250247





## PRASAD - FINACUL

2nd Floor, UA Tower

Wadakkanchery, Thrissur

Mobile +91 7356250247

## **PALAKKAD**

## **R3 eConsulting Private Limited**

SURESH K
Ameya, Koppam Palakkad - 678 001
Palakkad
0491 2541900 / 2542900 / 94471 24980
righttrackcs@gmail.com

# COGDEL DIGITAL SIGNATURE AND MANAGEMENT SERVICES

REGN NO: AAC-1321, 10/694(7), FIRST FLOOR,
CLASSIC TOWER, OPPOSITE TO EXCISE OFFICE,
METTUPALAYAM STREET, SULTANPET PALAKKAD-678001
Ph: 9946552979/9847750768

# **MALAPPURAM**

## SCS CORPORATE SERVICES

Rajeev Kumar, Chartered Accountant 1ST FLOOR, R.J BUILDING, HOSPITAL ROAD, NILAMBUR, MALAPPURAM - 679 329 Ph: 9946552979/9847750768





## **KOZHIKODE**

## **R3 eConsulting Private Limited**

Riju Chandrasekhar / Amrutha 17/1492 E2 Kathy Building, Chinthavalappu, Ram Mohan Road Calicut - 673 004 9447157549 / 0495 3257351

## **SCS CORPORATE SERVICES**

4<sup>th</sup> FLOOR CITY ,CORNER BUILDING, WEST CORNER BUILDING WEST NADAKKAVU, KOZHIKODE -673011 9946552979/9847750768

## **Hexagon Goods & Services**

Door No 13/107-B V.R. Building

Kamath Lane, Palayam road, Calicut - 673001

Mob: +91 7356250247

## Gautam R. Mallaya

Practising Company Secretary 2nd Floor, Sheraton Complex

P. V. Sami Road, Chalappuram, Kozhikode-673002

Mob: +91 7356250247





## WAYANAD

## **R3 eConsulting Private Limited**

SHAIJAL M A
Sales Tax Practioner & Accountant, Gandhi Junction,
Sulthan Bathery - 673592
9387565050 / 04936 224521
<a href="mailto:shaijalma92@gmail.com">shaijalma92@gmail.com</a>

## SCS CORPORATE SERVICES

NANDANAM ARCADE
KALPANACHERY ROAD (NEW BYPASS)
NEAR NEW BUS STAND, CHUNGAM
SULTHAN BATHERY 673592
Ph:9946552979/9847750768

## **KANNUR**

## R3 eConsulting Private Limited

SHINNA K
ROOM NO T P (N) 3/355
SOUTH BAZAR PO - CIVIL STATION
KANNUR DIST KERALA - 670002
PHONE 9745204730,9349324730
(OFF) 0497-2709893
csmuralikanniyath@gmail.com





## **KASARAGOD**

SCS CORPORATE SERVICES

2nd FLOOR, CITY COMPLEX RAM NAGAR ROAD,
KOTTACHERY, KANHANGAD – 671315

Ph: 9946552979/9847750768





# **Digital Signature Certificate Subscription Form**

Class 2 Individual Signing	1 Year				
Class of Certificate Class 3 With Org Name Encryption	2 Years				
Section 1: S	ubscriber Details				
Name*:					
Designation :					
Date of Birth*:	* Self Attested Photo				
Address (Residential address in case of Individual or Organization address in case of	DSC with ORG )				
Organisation Name * : (Mandatory in case of ORG DSC)					
Door No/Building Name * :					
Road/ Street/ Post Office * :	Use blue-ink only including signature.				
Town/ City/ District * :	Ensure the Name, Designation, Address and Contact				
State/ Union Territory * :	number of the attesting offi- cer in at least one of the at- testation document.				
Country* : PIN Code*	testation document.				
Telephone Number* (with STD Code):					
Mobile Number* :					
Email id*					
Section 2: Id	entity Proof Details				
Photo Identity Proof *	Address Proof *				
Identity Proof Name (Eg: Pan Card, DL, Passport,)	Address Proof Name				
Identity Proof Number	(Eg: Passport, DL, Latest Telephone Bill,)				
Note*: Subscriber's signature should appear on the Photo ID Proof.					
	Declaration				
I hereby declare that all the information provided in this Subscription form for of my knowledge. I am aware, as a subscriber for the digital signature certific CA CPS (https://www.safescrypt.com/pdf/cps.pdf) and also under the Section suppresses any material fact from the CCA or CA for obtaining any DSC suction one lakh rupees or with both.	ate, the duties and responsibilities which are applicable under the SafeScrypt in 71 of IT Act which stipulates that if anyone makes a misrepresentation or				
Signature of the Subscriber*					
Date*: D D M M Y Y Y Y Place*:					
Note*: Subscriber has to sign before the Authorised LRA/Partner for Class 3 DSC.					
Section 4: Authorisation (only for ORG DSC)					
	knowledge by my signature, that the Subscriber information in this document				
is complete and accurate as per our office records. I fully understand that the ensure timely revocation of Digital Signature Certificate in case the employe	전통의 경우 전 전 전 전 전 전 전 전 전 전 전 전 전 전 전 전 전 전				
Signature & Organisation seal*					
	ce use only				
Attestation By Sify Authorised LRA/Partner* (For Class3DSC Only)					
I hereby declare that the subscriber has personally appeared before me a	nd submitted the Partner Name:				
original document copies.  Signature and Seal *	Sify RA:				
Date * 0 0 M M Y Y Y Name *	Date of Issuance:				
Note*: Safescrypt at its discretion, will make a telephone call to verify the det	ails of the Subscriber.				

Sify Technologies Limited, 2nd Floor, Tidel Park, #4 Rajiv Gandhi Salai, Taramani, Chennai -600 113. E-Mail: enquiries@safescrypt.com



Date: 27-09-2016

From, eMudhra Ltd. Bangalore.

To, The Director, Kerala State IT Mission Thiruvananthapuram, Kerala.

Sub: Empanelment of CA's - Authorization for Analytix and Collection Centres list

Dear Sir,

With respect to empanelment of certifying Authorities for issuance of DSCs for e-Governance initiatives, eMudhra have submitted the agreement in duplicate and associated documents.

We wish to inform you that, we authorise 'M/s Analytix Corporate Solutions Pvt Ltd.' – our partner in Kerala to collect DSC applications and payments on behalf eMudhra for the above mentioned project. The invoices will be raised by Analytix to Kerala state IT Mission and payments shall be made in favour of Analytix Corporate Solutions Pvt Ltd. The departments who are raising individual payment instruments also may raise the payment against Analytix Corporate Solutions Pvt Ltd. However, all the official communication other than DSC applications shall be made to eMudhra; the address of Analytix is mentioned below:

Analytix Corporate Solutions Pvt Ltd., 41/2219, First Floor, The Stars Building, Veekshnam Road, Ernakulum, Kochi – 682018

We are enclosing the details of the collection centers across the state along with this latter.

Thanking you, Yours faithfully,

Name: Heera Prabhakar

Designation: CFO

Company Name: eMudhra Ltd.,

# DSC - Processing Centre Details

# District wise processing centers for Departments / Organizations / Company under Government of Kerala

	District	Name	Email Id	Conta ct	Office Number	Address
1	Thiruvanantha puram	RI Vinod Kumar	vinurl@yahoo.com	9447242423	0471- 2472181	V & A Associates, T.C.38/ 404, Sreevas building, chenthitta, chalai . p.o, trivandrum- 695036
2	Thiruvanantha puram	Vineesh Krishnan	Vineeshkrishnan198 6 @gmail.com	9895991444	9747672444	Cftm, Padmam Plaza, No.7, Opp.Ksrtc Bus Stand, Pappanamcode, Trivandrum, - 695018
3	Thiruvananthap uram	SASIKANTHAN B		9495200305	0471-2222099	DEVIKA ASSOCIATES, OPP.VIDHYADHIRAJA SCHOOL, CONVENT ROAD NEYYATTINKARA, PINCODE- 695121
4	Kollam	Santhosh Maheswar	santhoshmaheswar @ gmail.com	9895031572	8891031572	Finact - Financial & acoounting solution, near cpm dc office, vikas nagar, polythodu, kollam
5	Pathanamthitta		technoplanet@gmail com	9447361335	0468- 2270144	Techno Planet, Akshaya Centre, Old Privite Bus Stand, Pathanamthitta, Kerala Pin - 689645
6	Pathanamthitta	Shaji Thomas	shajithomas2002@g mail.com	9446986956	8891870836	Netvalley Communications Madappallil Building Pazhavangadi P.O., Ranni Pathanamthitta - 689673
7	Alappuzha	Sasidharan Nair	sreekamalasais@gm ai I.com	9895496180	0477-2254433	Sreekamalasais Accounting Center, kampikkakam, Kottamkulangara ward, Avalookunnu p.o, alappuzha – 688006

8	Kottayam	Raj Pramod	edmaschry@gmail.c om	8943787979	0481325797	Room no:16, 1st floor, revenue tower, changnacherry, kottayam-686101
9	Kottayam	Lorance Sebastian	ktmkarunya@yahoo.i <u>n</u>	9847032693	0481- 2580184	Akshaya e-centre, c/ o karunya institute of computer technology, azad lane, thirunakkara, near bharath hospital, kottayam-686001
10	ldukki	ANIL KUMAR T P	anil213161@gmail.co m	9446401745	04862- 225262	Infosat College, Near Kads, Thodupuzha ,Idukki, Kerala Pin - 685584
11	ldukki	P S JOSEPH	psjoss@gmail.com	9447522865	04862- 236384, 04868- 274723	1.Jose & Associates, Idukki Colony P O, Cheruthony, Idukki, Kerala Pin – 685602 2.Jose & Associates , K P Basheer Building, Chennattumattom Jn, Kattappana
12	Ernakulam	Manoj Kumar	emudhra@analytix.org	9567867518	9567861235	Analytix corporative solutons pvt ltd, 41/ 2219, first floor, the stars building, veekshanam road, ernakulam, cochin-18
13	Thrissur	Sijo P L	sijopl9@gmail.com	9072320424	0487- 2420162	SPL and associates, X/ 37/ 93, adam bazar building, rice bazar,thrissur – 680001
14	Palakkad	Meena Rajendran	dmudhra@gmail.com	9447175438	0491-2528346	Rajendran Associates, 18/ 385, Near hotel indraprastha, English church road, palakkad, pin-

ens 1

15	Malappuram	Ravi Kumar	raviambrakatt@gmail .com	9847271776	0483 - 2766561	Tax Advising centre, 33/ 1669-I I nd floor,near juma masjid, court road, Manjeri - 676121
16	Kozhikode	Abdull bari k	akabari@yahoo.com	9387222297	9567718538	Akshaya e-centre, Opp poly technic west hill, kozhikode- 673005
17	Kozhikode	VISWAJITH P	ybscalicut@yahoo.co m	9447161977	0495- 3292761	Your Business Solutions, lind Floor, Mashriq Shopping Complex, Near Silk Park, Puthiyara Road, Calicut, Kerala Pin - 673004
18	Wayanad	ANIL KUMAR P MATHEW	asactp@gmail.com	9744461504	04936- 202462	Anil Associates, 2Nd Floor, Vypana Building, Kalpetta, Wayanad, Kerala Pin – 673121
19	Wayanad	MUHAMMED RAFI	rafiwayanad@gmail.c om	9605455333	04935- 235105	Akshaya E Centre, Korome Thondernadu Po, Wayanad, Kerala, Pin - 670731
20	kannur	Sukesh	precisekannur@gmai I.com	9995381125	0497- 2701190, 9895061190	Precise Accounting solution, room no:z 21, delta tower, n.h road, thana, kannur- 670012
21	Kasargod	A Latheesh	a.latheesh@gmail.co m	9495345572	04994- 227121	Accounting Center, Door no:KMC 3/ 871P, Ceeyel complex, old bus stand, kasargod, pin:671121



## **APPLICATION GUIDELINES**

For all types and classes of certificates, the applicant has to submit application form, in the prescribed format.

Please fill the form in BLOCK LETTERS only.

The signature of the applicant, on the application form should be in blue ink only.

Inconsistent/incomplete applications are liable to be rejected as per the CCA, Govt of India.

Email ID and Mobile number in the application should be a valid and active belonging to Applicant. It should be unique for each applicant

The application shall include necessary supporting documents as mentioned in Application form. In the case of Government application authorized signatory can attest the all supporting documents

Authorized signatory should be sign & seal in the part of Authorization in the application form. Authorized signatory means higher officer of applicant

Such filled in application form can be submitted to any of eMudhra Processing centres listed above.

## Payment Details

DD in favor of "ANALYTIX CORPORATE SOLUTIONS PVT LTD" Payable at cochin

Contact Number:

Registration Authority:

ANALYTIX CORPORTE SOLUTIONS PVT LTD THE STAR BUILDING, VEEKSHNAM ROAD ERNAKULAM, KOCHI – 18 PH: 0484 – 4017178, 4017168

Mob: 9567867518 / 9567861235

Customer Care: 9020100400



## **APPLICATION FORM - SIGNATURE / ENCRYPTION CERTIFICATE**

## FOR INDIVIDUAL



Application ID: (S)	(For Office Use Only)				
PLEASE FILL IN BLOCK LETTERS ONLY. ALL FIELDS ARE MANDATORY  More Instructions available at: http://www.e-mudhra.com/instruction.html					
APPLICANT INFORMATION	Affix recent passport				
LASTNAME FIRST NAME MIDDLE	size photograph of  N A M E the applicant duly				
	signed across				
Date of Birth D D M M Y Y Y Y Gender Male Female Nationality					
Address					
	CLASS:				
	Class 1 Class 2 Class 3				
City Pin code					
State	TYPE:				
PAN Mobile	Signature Encryption Combo				
	VALIDITY:				
Email ID	☐1 Year ☐ 2 Years				
DOCUMENT PROOF (attested by Bank Manager OR Post Master OR Gazetted Officer	(Group 'A' /Group 'B') against producing the originals)				
	Address (Any one of below)*				
(Having applicant photo and Signature, as part of it)	VAR Card.				
Passport.  PAN Card of applicant (Mandatory if PAN provided)  Voter IC	D Card.				
Driving License.	License (DL)/ Registration certificate (RC).				
Post Office ID Card.					
Bank Account Passbook containing the photograph and signed by an individual with	one Bill (Not older than 3 Months) Bill (Not older than 3 Months).				
attestation by the concerned Bank official.	onnection/Bill (Not older than 3 Months).				
Photo ID card issued by the Ministry of Home Affairs of Centre/State Governments  Any Government issued photo ID card bearing the signatures of the individual.	city Bill (Not older than 3 Months).				
Bank Si	tatements signed by the bank (Not older than 3 Months).				
	e Tax/VAT Tax/Sales Tax registration certificate.				
	ty Tax/ Corporation/ Municipal Corporation Receipt.				
Self attested copy of ID Card/Contact details of attesting officer.  DECLARATION					
I hereby agree that I have read and understood the provisions of e-Mudhra Certification Practice Stateme information provided in this form is true & correct to the best of my knowledge. I accept publishing my certificase of Class 1 Certificate, when storing the private key on a device other than a FIPS 140-1/2 validated or	ficate information in e-Mudhra repository. I am aware of risks associated in				
Date					
Place Seal & Stamp (	(If any) Signature of the applicant (As in ID proof   Blue Ink Only)				
TO BE FILLED BY RA OFFICE ONLY	( a in b proof blue in cony)				
I declare that the applicant has provided correct information in this application form. I have checked a take full responsibility for any wrong verification made, or wrong documents submitted for the application made.					
Data					
Date RA Name, Code	e & Seal Signature of RA				

eMudhra Limited, 3rd Floor, Sai Arcade, 56, Outer Ring Road, Deverabeesanahalli, Opp Intel, Bangalore 560 103. Karnataka. Phone: +91 80 6740 1400 Fax: +91 80 4227 5306. Email: info@e-Mudhra.com Website: www.e-Mudhra.com.

Page 1 of 1 Version 2.9



Date: 06.10.2016

# RA Authorization Certificate with DSC Payment Details e-Safe . e-Secure . e-Sure

To, The Director, Kerala State IT Mission ICT Campus, Vellayambalam Jn, Thiruvananthapuram, Kerala – 695033

**Sub:** Regarding RA Authorization Certificate and DSC Payment Details

Reference: Tender ID: 2016\_KSITM\_80919\_1

Sir,

In reference with Tender ID: 2016\_KSITM\_80919\_1, "for empanelment and issuance and renewal of Digital Signature Certificates to officials of Government of Kerala", we, (n)Code Solutions – A Division of GNFC Ltd. promoted by Gujarat Government, hereby confirm our Collection Centers in Kerala and RAs authorized to collect DSC application forms from KSITM and process it on behalf of (n)Code Solutions (list is given below). Payment for processed DSCs shall be made directly to us, in favour of (n)Code Solutions – A Division of GNFC Ltd. centrally from KSITM – Thiruvananthapuram.

## List of our Collection Centers and RAs in Kerala

SL NO.	RA NAME	ADRESS	LOCATION	CONTACT NO.	MOB. NO.	e-mail ID
1	Gireesh Kumar	BRACs Pvt Ltd, A-80, Deepam flat, Mele Thampanoor, Statue, - 695001	Trivandrum	0471- 3265784	9349697901	tvm@bracs.co.in
2	Ivin Tancius	EMF Solutions, QLP Consulting, SP-1/324, Port Road, Sakthikulangara, Kollam	Kollam	-	9037887678	emfsolutionsekm@gmail.com
3	N. Geetha (CS)	Kizhakkethoppil, Perunna P.O, Changanasherry - 686102	Kotttayam	-	9947057498	ngeetha91@yahoo.in,
4	Sreelal S.R	BRACs Pvt. Ltd., CC NO. 587, Pavakulam temple, LFC Road, Kaloor-682017	Eranakulam	0484- 2539370	9349697907 9037555126	ekm@bracs.co.in,

(n)Code Solutions - A Division of GNFC Ltd.

(CMMI-SVC Level 5 Certified Organization)

403, GNFC Infotower, S.G. Road, Bodakdev, Ahmedabad - 380 054, India.

Tele.: +91-79-2685 7316-18, 2685 4511-13, 3018 1689, 4000 7300 \* Fax: +91-79-2685 4514/7321

E-mail: projects@ncode.in • Web : www.ncode.in

Regd. Office: P.O. Narmadanagar, Dist. Bharuch, Gujarat - 392015, India.





5	Preethy	Sign Digital Business Solutions, 2 <sup>nd</sup> floor, Therattil pudukkadan Aipu Building, Rice Bazar-680001	Thrissur	0471- 2423281	9020530774	signdigital@gmail.com,
6	Amal Manas	SIP Consultus Management LLP, No. 27/473, Opp. Zone, Mavoor Road, Parayanchey, Calicut- 673016	Kozhikode	0495- 3193399	9895327654	info@sipconsultus.com, sipconsultus@gmail.com,
7	G Dileep Kumar(CA)	Sasi Vijayan & Rajan, Vasundhara, East of Budha Junction-690101	Alappuzha	0479- 2308840	9388915750	unnidileepdsc@gmail.com,
8	Joseph V.U	V.U Joseph & Co. Sophya Complex, Fish Market Road, Thodupuzha - 685584	Idukki	04862- 227081	9446608788	vujosephfca1960@yahoo.com,
9	M. Ratnakaran	Digital IT Solution, Near Karnataka Bank, Hosdurg Kanhangad Kasaragod	Kasaragod	15.50	9847082695	rathubella@gmail.com
10	Dennis George. V	Denny Business INC, Plaza Complex South Nada, Kodungallur, Thrissur- 680664	Thrissur	0480- 2809053	9895969053 9895081115	dennigv@yahoo.com
11.	Abhilash	Finpro, 2nd Floor, N J Complex, Tharekkad, College Road, Palakkad - 678001	Palakkad		8281369752	dscpkd@gmail.com
12.	Raju Chandran	Chartered E Tax Services, 1st Floor Malabar Gate Tower, Kancheripadi Manjeri-676121	Malappuram		9446220767	rajuchadana@rediffmail.com

Yours Faithfully,

For, (n) Code Solutions-A Division of GNFC Limited

AHMEDABAD

Girdhar M. Varliani Head - PKI

CIN: L24110GJ1976PLC002903



(n)Code Solutions - A Division of GNFC Ltd. (CMMI-SVC Level 5 Certified Organization)

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# National Electronic Fund Transfer (NEFT) Mandate

Company Name:	(n)Code Solutions - A Div. of GNFC Ltd.
Permanent Account Number (PAN):	AAACG8372Q
Particulars of Bank Account	
A. Name of the Bank:	HDFC Bank Ltd.
B. Name of the Branch:	Mithakhali
C. Branch Code:	0006
Address:	Astral Tower, Mithakhali Six Road, Navrangpura, Ahmedabad-9
City:	Ahmedabad-380009
Name of the Bank officer:	Mr. Dev Mishra
Mobile No. of the Bank officer:	+91 93762 25901
Account No:	00060310000997
Type of Account:	Current Account
9 digit MICR Code appearing on the cheque book:	380240002
IFSC Code:	HDFC0000006
Company's E-Mail id:	accounts@npay.in

We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or lost because of incomplete or incorrect information, we would not hold the company responsible.

For (n)Code Solutions - A Div. of GNFC Ltd.

Authorized Signatory

Certified that the particulars furnished above are correct as per our records.

Bankers Stamp:

Date:

Without any risk and responsibility on part of the Bank or its officials, we

Confirm the aignature of Signature of the authorized

Multiple Y J. Makana Signature of the authorized

Official of the bank

MULTINISMI STOPHULLERANS 18/08/14

(n)Code Solutions - A Division of GNFC Ltd.

301, GNFC Infotower, Bodakdev, Ahmedabad-380 054, India.

Tel.: +91 79 2685 7316-18, 2685 4511-13, 3018 1689, 4000 7300 • Fax: +91 79 2685 4514/7321

E-mail: projects@ncode.in \* Web: www.ncode.in

Regd. Office: P.O. Narmadanagar, Dist. Bharuch, Gujrat - 392015, India.



# **List of Collection Centers in Kerala**

<u>v</u>						
S	NAME	ADRESS	LOCATION	CONTACT NO.	MOB. NO.	e-mail ID
<b>H</b>	Gireesh Kumar	BRACs Pvt Ltd, A-80, Deepam flat, Mele Thampanoor, Statue, -695001	Trivandrum	0471-3265784	9349697901	tvm@bracs.co.in
7	Ivin Tancius	Emf Solutions, Qlp Consulting, SP-1/324, Port Road, Sakthikulangara, Kollam	Kollam		9037887678	emfsolutionsekm@gmail.com
m	N.Geetha (CS)	Kizhakkethoppil, perunna P.O, Changanasherry-686102	Kotttayam		9947057498	ngeetha91@yahoo.in,
4	Sreelal S.R	BRACs Pvt Ltd, CC NO. 587, Pavakulam temple, LFC Road,Kaloor-682017	Eranakulam	0484-2539370	9349697907 9037555126	ekm@bracs.co.in,
5	Preethy	Sign Digital Business Solutions, 2 nd floor, Therattil pudukkadan Aipu Building, Rice bazar-680001	Thrissur	0471-2423281	9020530774	signdigital@gmail.com,
9	Amal Manas	SIP Consultus Management LLP , No.27/473, Opp.Zone, Mavoor Road, Parayanchey, Calicut-673016	Kozhikode	0495-3193399	9895327654	info@sipconsultus.com, sipconsultus@gmail.com,
7	G Dileep Kumar(CA)	Sasi Vijayan & Rajan, Vasundhara, East of Budha Junction-690101	Alappuzha	0479-2308840	9388915750	unnidileepdsc@gmail.com,
<b>∞</b>	Joseph V.U	V.U Joseph & Co. Sophya Complex, Fish Market Road, Thodupuzha-685584	Idukki	04862-227081	9446608788	vujosephfca1960@yahoo.com,
6	M. Ratnakaran	Digital IT Solution, Near Karnataka Bank, Hosdurg Kanhangad Kasaragod	Kasaragod		9847082695	rathubella@gmail.com

10	Dennis George. V	Denny Business INC, Plaza Complex South Nada, Kodungallur, Thrissur- 680664	Thrissur	0480-2809053	9895969053 9895081115	dennigv@yahoo.com
11.	Abhilash	Finpro, 2 <sup>nd</sup> Floor, N J Complex, Tharekkad, College Road, Palakkad- 678001	Palakkad		8281369752	dscpkd@gmail.com
12.	Raju Chandran	Chartered E Tax Services, 1 <sup>st</sup> Floor Malabar Gate Tower, Kancheripadi Manjeri-676121	Malappuram		9446220767	rajuchadana@rediffmail.com

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INSTRUCTIONS

# Registration Form for Digital Certificate

INDIVIDUAL



(n)Code
Solutions
e-Safe . e-Secure . e-Sure .

Customer	Identification	Number	
Guatomiei	<i>identification</i>	Humber	

Class<sub>1</sub>

OR

Class<sub>2</sub>



Class3

		1	=		6
	6	a	-	7	۱
-	V	W	H	U	1
4		>	Ξ	1	

PLEASE TICK ANY ONE

Validity 2 Years

OR

Validity 1 Year

Only Signing



Sign & Encrypt

(for office use only)

1. Please fill the form in English only in legible format and preferably IN

2. For obtaining Class 3 "In Person verification and video recording of DSC applicant " is mandatory as per CCA - Guidelines.

3. As a Pre-requisite once the form is processed, Please send SMS as below to any one of these no. 7226971020 / 9913597849 / 8000281227 / 7046466623.

[Customer id :Space[CID NO.]Space[Email:] Space[

4. All supporting documents should be attested by Gazetted Officer or Bank Manager or Post Master and the Name, designation, office -

address and contact number of the attesting officer should be clearly visible.

- 5. Incomplete application is liable for Rejection. The rejected form would be physically discarded after 15 days from the date of rejection. No request would be entertained with respect to rejected form after the rejection period.
- 6. OID would be as per our CPS. Please refer to our CPS at www.ncodesolutions. com/cps.pdf for more information.
- 7. Incase of keypair been compromised/lost/deleted, please apply for revocation of certificate
- 8. FIPS 140-1/2 level validated Hardware cryptographic token required to download the DSC.

Applicant Name	APPLICANT TO SIGN ACROSS	THE PHOTOGRAPH EXTEND	ED TO APPLICATION	
Surname	First Name	Middlename		Affix recent passport size
Unique Email ID Unique Mobile No.				photograph of the applicant
Identity Details of Applicant DC  *PAN Driving Pas Card License Tick any one and enclose the atte	sport Govt. Posto	rd applicant v	vith attestation by	pook containing photo & signed by concerned Bank Officer rd details.)
Residential Address				
Area / Landmark		Tov	wn/City/District	
State		PIN	Contact No.	

## PLEASE NOTE:

"Section 71 of IT Act stipulates that if anyone makes a misrepresentation or suppresses any material fact from the CCA or CA for obtaining any DSC such person shall be punishable with imprisonment up to 2 years or with fine up to one lakh rupees or with both.

## DECLARATION:

- 1. In case of submission of Aadhaar Card Details, I provide my consent to (n)Code Solutions for using Aadhaar Card details for my identity authentication only.
- 2. I hereby agree that I have read and understood (n)Code Solutions CPS and the subscriber agreement and promise to abide the same. I have read and understood guidelines for storage of private keys mentioned in (n)Code Solutions CPS.
- 3. I hereby authorise (n)Code Solutions to conduct mobile verification as per CCA guidelines, on the number mentioned above

Date: Place:	Signature of Applicant
Verified by (n)Code Office	For RA use only ALL DOCUMENTS, ADDRESS AND PHYSICALPRESENCE VERIFIED BY
Seal & Signature	RA Name, Seal & Signature

Page // 1 - 2

Toll Free: 1800-233-1010 www.ncodesolutions.com



# Registration Form for Digital Certificate

INDIVIDUAL



Customer Identification Number :	(for office use only)
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(n)

## **Documents Required for Verification**

tested copy of any of the following for an dividual Application		
Document as proof of identity (any one)  PAN Card  Driving License  Passport  Govt. ID Card  Postoffice ID Card  Copy of Bank Account Passbook containing photo & signed by applicant with attestation by concerned Bank Officer	Receipt  Bank Statement atteste  Driving License (DL) / F  Passport  Aadhaar Card (eKYC S	/ Water Bill on Tax Municipal Corporation d by the Bank (Recent) Registration Certificate (RC) ervice) Sales Tax registration certificate
DPY OF SUPPORTING DOCUMENTS SHOULD BE HE SEAL AND SIGN OF THE ATTESTING OFFICER S Gazette officer Bank Manager / Authorised	SHOULD BE OTHER THEN BL	
Date : Bank Name :	DD / Cheque No. :	Amount :

#### NOTE:

e-Sure

e - Secure

Safe

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In the case of authorised signatories' self DSC application, It should be counter signed by at least one authorised personal other than authorised signatory.

## **END OF FORM**

(n)Code Offices

Corporate Office Ahmedabad: 079-4000 7300 • dscsales@ncode.in

Delhi

011-26452279/80 northsales@ncode.in Bangalore

080-25206622 southsales@ncode.in Mumbai

022-22048908 mumbaisales@ncode.in Surat

0261-2789944 suratsales@ncode.in













