



GOVERNMENT OF KERALA

Abstract

General Administration Department –allotment of Conference Hall in Kerala House, Mumbai- revised rent rates and guidelines- approved – orders issued

**GENERAL ADMINISTRATION (POLITICAL) DEPARTMENT**

G.O.(Rt) No.7782/2017/GAD

Dated, Thiruvananthapuram. 18/12/2017

Read: 1) GO(Ms) No.198/2011/GAD dated 14.06.2011


2) GO(Rt) No.6677/2013/TSM dated 16.08.2013

3) GO(Rt) No.5210/2017/GAD dated 16.08.2017

**ORDER**

In suppression of all the previous orders in the matter, Government are pleased to revise the guideline; and existing rent rates for the allotment of Conference Hall, Kerala House, Mumbai as follows:

- i. The Conference Hall shall be allotted by the Deputy Director, Kerala House, Mumbai or General Administration (Political) Department, Government of Kerala.
- ii. The Conference Hall shall be allotted free of charge for press briefings, functions, events etc. organized by the departments of the State Government on a formal written request.
- iii. The Conference Hall shall be allotted to the following on the basis of a written request:
  - a) PSUs or Autonomous/Co-operative organizations of Government of Kerala on a payment of Rs.5000/- for full day or Rs.3000/- for duration of 4 hours or less.
  - b) Ministry or Department or PSUs or autonomous organizations of Government of India on a payment of Rs.25000/- for full day or Rs.10000/- for duration of 4 hours or less.
  - c) Members of Parliament, MLAs, Ex -Ministers, Ex Mps, from Kerala for holding press briefings on payment of Rs.2000/- (on first come first serve basis).
  - d) For the social or culture functions sponsored by MPS or MLAs of Kerala or organized by any reputed Malayali Socio- Culture organizations registered with the D/o the Deputy Director, Kerala House, Mumbai on first come first serve basis on submitting request at least 3 days in advance; subject to the condition that the rent payable for the Conference Hall will be Rs.30000/- for more than 6 hours, Rs.15000 for a period from 3 to 6 hours and Rs.10000/- for a period upto 3 hours. The concerned organization shall pay a refundable advance of equal amount as rent for the

  
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duration sought and this will be adjusted against rent, catering charges, damages to furniture etc

- e) The Conference Hall shall be allotted to private individuals also for conducting programmes on recommendation letters from Ministers/MLAs/MPs from Kerala on above rates.
  - f) All Working Journalist Unions from Kerala will be allowed to hold functions, maximum 12 times in a calendar year, at a concessional rate of Rs.6000/- for a period more than 4 hours and Rs.3000/- for the duration up to 4 hours on the basis of a formal written request.
- iv. The Conference Hall shall neither be allotted for the meetings of Political Parties, Trade Unions, Staff Unions, Associations and religious organizations for holding any kind of political activities propaganda or elections nor for any commercial purpose.
  - v. Allotment of Conference Hall shall be cancelled, without prior notice, during the stay of H.E the Governor of Kerala or the Hon'ble Chief Minister of Kerala or during urgent official exigencies.
  - vi. Conference Hall allotted for any private purposes will stand cancelled if any official programme of Government of Kerala or its agencies including PSUs and autonomous organization is scheduled on the same day or for any official exigencies.
  - vii. The General Administration (Political) Department in Government holds the whole control and right to cancel any allotment already made by the Deputy Director, Kerala House Mumbai, without prior notice, in official exigency.
  - viii. The Following fee shall be levied for usage of additional facilities in conference Hall:
    - a) Rs.250/- per day for usage of audio system
    - b) Rs.750/- per day for usage of video camera
    - c) Rs.500/- for the period up to 4 hours, Rs.750/- for period from 4 hours to 8 hours, Rs.1000/- for more than 8 hours for the usage of projector system

(By Order of the Governor)

**SHINE.A.HAQ**

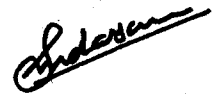
Joint Secretary To Government &  
State Protocol Officer

To

The Director, Tourism Department, Thiruvananthapuram

The Deputy Director/ The Manager, Kerala House, Mumbai  
The Principal Accountant General (A&E)/Audit) Kerala,  
Thiruvananthapuram  
The Secretary to Governor, Kerala Raj Bhavan, Thiruvananthapuram  
The Secretary, Kerala Legislative Assembly  
All Heads of Departments  
All Departments of the Government Secretariat including Finance, Law &  
Legislature  
I & PR (Web & New Media) Department  
The Private Secretary to Chief Minister  
The Private Secretary to Speaker / Deputy Speaker  
The Private Secretary to Leader of opposition  
The Stock File/O.C

Forwarded /By order



Section officer